



Міністерство освіти і науки України

ДЕРЖАВНИЙ БІОТЕХНОЛОГІЧНИЙ УНІВЕРСИТЕТ

Факультет економічних відносин та фінансів

Кафедра економіки та бізнесу

“INTRODUCTION TO THE SPECIALTY AND ACADEMIC INTEGRITY”

Guidelines for the internship for applicants for the first (bachelor's) level of higher education in specialty 292 “International Economic Relations” educational and professional program “International Economics”

Kharkiv 2024

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М-58 Introduction to the specialty and academic integrity: methodical instructions for the internship for applicants for the first (bachelor's) level of higher education, specialty 292 “International Economic Relations”, educational and professional program “International Economics” / compiled by: Ya. Kotko, O. Kulinich, K. Velichko; DBTU. - Kharkiv : [b.v.], 2024. - 22 p.

Methodical instructions for the academic practice “Introduction to the specialty and academic integrity” for applicants of the first (bachelor's) level of higher education help applicants to master theoretical material and consolidate it through practical tasks and individual work.

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INTRODUCTION

The purpose of the academic practice “Introduction to the specialty and academic integrity” is to form students' basic understanding of the modern system of international economic relations, key principles and mechanisms of its functioning, as well as to develop academic integrity skills, which is the basis for the implementation of educational and scientific activities during training and professional growth in the future.

The educational practice is designed to prepare students for successful study and future professional work by integrating theoretical knowledge and practical skills in a globalized economic environment.

The educational practice “Introduction to the specialty and academic integrity” is designed for first-year students and is aimed at familiarizing them with the curricula, programs and basic requirements for the organization of the educational process of training specialists of the first (bachelor's) level of higher education in the specialty 292 “International Economic Relations”. The educational practice gives an idea of the stages of historical development of international economic relations, provides an understanding of the relationship between all its components - states, intergovernmental and non-governmental organizations, transnational corporations, and business entities.

The objectives of the educational practice “Introduction to the specialty and academic integrity” are as follows:

familiarization of applicants with the peculiarities of studying in higher education, teaching methods, types of classes, the ECTS assessment system and methods of working with educational literature and scientific sources in the library of BSTU, ways of searching and processing information;

studying and applying the principles of academic integrity in educational and research activities, in particular in the field of copyright compliance, avoidance of plagiarism and research ethics;

development of critical thinking skills, reflection and independent work on professional tasks in the field of international economic relations;

expanding the understanding of the forms of international economic relations (international trade, international capital flows, international monetary, financial and credit relations, international scientific and technological exchange, international labor migration, etc.), modern forms of activation of international economic relations (free economic zones, transnational corporations), as well as determining the place and role of Ukraine in the modern system of international economic relations.

The subject of the academic practice “Introduction to the specialty and academic integrity” is the structural and logical principles of training specialists in the specialty, based on the main components of the educational and professional program of training applicants in this specialty.

The educational practice “Introduction to the Specialty and Academic Integrity” is the basis for mastering the program material in such disciplines as “Country Studies”, “International Economics”, “Fundamentals of Diplomacy”, “Theories of the Form of the International Relations”.

According to the educational and professional program, as a result of the internship, the applicant develops:

integral competence: the ability to solve complex specialized problems and practical problems in the field of international relations in general and international economic relations in particular, as well as in the learning process, which involves the application of the latest theories and methods in the implementation of comprehensive research on world economic relations, characterized by complexity and uncertainty of conditions.

S1. Ability to realize their rights and responsibilities as a member of society, to realize the values of civil (free democratic) society and the need for its sustainable development, the rule of law, human and civil rights and freedoms in Ukraine;

S2. The ability to preserve and enhance moral, cultural, scientific values and achievements of society based on an understanding of the history and patterns of development of the subject area, its place in the general system of knowledge about nature and society and in the development of society, technology and technology, to use various types and forms of physical activity for active recreation and healthy lifestyle;

S3. Ability to learn and be modernly trained;

S7. Skills in the use of information and communication technologies;

S8. Ability to abstract thinking, analysis and synthesis;

S10. Ability to communicate with representatives of other professional groups of different levels (with experts from other fields of knowledge / types of economic activity);

S11. Ability to work in a team;

S12. Knowledge and understanding of the subject area and understanding of professional activities.

professional competencies:

P1. Ability to identify characteristic features and trends in the development of the world economy, peculiarities of economic policy implementation and global integration / disintegration processes, including Euro-Atlantic integration;

P2. Ability to use basic categories and the latest theories, concepts, technologies and methods in the field of international economic relations, taking into account their main forms, to apply theoretical knowledge of the functioning and development of international economic relations;

P3. Ability to identify the peculiarities of the functioning of the environment of international economic relations and models of economic development;

P5. Ability to carry out a comprehensive analysis and monitoring of world market conditions, assess changes in the international environment and be able to adapt to them;

P6. Ability to analyze international markets for goods and services, tools and principles of international trade regulation;

P8. Ability to determine the functional features, nature, level and degree of interrelationships between subjects of international economic relations of different

levels and to establish communication between them;

P11. Ability to conduct research on economic phenomena and processes in the international sphere, taking into account cause and effect and space-time relationships;

P12. Ability to use regulatory documents and reference materials in the implementation of professional activities in the field of international economic relations;

P13. Ability to assess and analyze the security component in international economic relations;

P15. Ability to apply methods, rules and principles of functioning of international economic relations for the development of foreign economic activity of Ukraine;

P17. Ability to carry out a comprehensive economic, strategic analysis and evaluation of foreign economic activity of business entities and the state.

The academic practice “Introduction to the specialty and academic integrity” ensures the formation of the following program learning outcomes:

PLO1. Responsible attitude to professional self-improvement, realizing the need for lifelong learning, showing tolerance and readiness for innovative changes;

PLO5. Possess the skills of self-analysis (self-control), be understandable to representatives of other business cultures and professional groups of different levels (with specialists from other fields of knowledge/activities) on the basis of valuing diversity, multiculturalism, tolerance and respect for them;

PLO13. Select and skillfully apply analytical tools to study the state and prospects of development of individual segments of international markets for goods and services using modern knowledge of methods, forms and tools for regulating international trade;

PLO18. To study economic phenomena and processes in the international sphere based on an understanding of categories, laws; identifying and summarizing trends, patterns of functioning and development of the world economy, taking into account cause and effect and spatial and temporal relationships;

PLO22. Apply appropriate methods, rules and principles of functioning of international economic relations for the development of foreign economic activity of Ukraine;

PLO25. Present research results on the basis of which recommendations and measures to adapt to changes in the international environment are developed;

PLO26. Apply methods of economic and strategic analysis to assess the effectiveness of foreign economic activity of business entities and the state, identify key factors of their development and develop strategies to improve their competitive position in international markets under conditions of uncertainty.

I. DESCRIPTION OF THE EDUCATIONAL PRACTICE

Name of indicators	Characteristics of educational practice	
	full-time form of education	extramural form of education
The number of credits – 6	Status of educational practice: Required	
Sections – 2	Year of preparation:	
	The first one	The first one
	Semester	
Total number of hours - 180	The second	The second
	Lectures	
	missing	missing
	Practical, (seminar)	
	28 hours	18 hours
	Laboratory	
	missing	missing
	Independent work	
152 hours	162 hours	
Weekly hours for full-time study: classroom - 5/3 independent work of the applicant - 25/27	Type of control: offset	

II. PROGRAM OF EDUCATIONAL PRACTICE “INTRODUCTION TO THE PROFESSION AND ACADEMIC INTEGRITY”

Section I. Fundamentals of the educational process in higher education

Topic 1: Structure of the higher education system in Ukraine

The tiered system of higher education in Ukraine, as well as in Europe and North America. Degrees of specialists with higher education: junior specialist, bachelor, specialist, master. Accreditation system of educational institutions: licensing, certification, accreditation. Features of university education: fundamentalism, humanization, combination of education and research, academic freedom. State standard of higher education in Ukraine. Educational and qualification characteristics, educational and professional program, curriculum for bachelor's degree in international relations with a professional orientation in international economic relations.

Topic 2. Organization of the educational process in higher education institutions and integration of Ukrainian higher education into the European educational space

Forms of organization of the educational process in higher education institutions. Types of classes: lectures, laboratory, practical, seminars, consultations. Independent work of the applicant. Practices: educational, industrial, undergraduate. State certification of bachelors, specialists, masters. Integration of the Ukrainian educational system into the European space. The importance of Ukraine's accession to the Bologna Process in terms of Ukraine's European integration aspirations. Prospects for students.

Topic 3. Independent work of the applicant for the specialty “International economic relations”

Formation of the ability to learn. Lecture notes as a form of independent work of applicants. Methods of note-taking. Creating a reference lecture notes. Preparation for practical and seminar classes as a form of independent work. Methods of writing abstracts, annotations, essays, reviews and other types of creative tasks. Course work as a form of independent work of the applicant, the main stages of its implementation: selection of a topic, development of a schedule and plan, determination of the object, subject, purpose and objectives of the study, mastering research methods, selection of information sources, processing and analysis of the collected material, formulation of conclusions. Requirements for the work design. Organization of research work of applicants. Requirements and rules for completing a bachelor's thesis.

Topic 4. Psychological foundations of learning in higher education

Learning as a complex psychological process. The structure of learning activities. Social and psychological elements of learning activities: purpose, need, motive, means, method, result. Actions in learning: emotional, thinking, psychomotor, mnemonic, volitional. Individual indicators of a person's ability to

learn: volitional and emotional, desires and interests, aptitudes and abilities. Cognitive processes. Perception, representation, memory, thinking, attention, speech as a result of volitional qualities, human performance. Brain resources. Operational and long-term memory. Memory training. Means of influencing all types of memory: visual, auditory, motor, verbal and logical.

Topic 5. Quality assurance of higher education and academic integrity

The system of quality assurance of higher education in Ukraine. Basic principles of quality assurance: EU experience. Description of the university system of academic integrity. Principles of academic integrity. Methods of promoting academic integrity: tasks and functions. Measures to prevent violations of academic integrity in the educational and scientific activities of a higher education institution.

Topic 6. Student self-government as a center of self-organization of educational and research work of future specialists.

The role of student self-government in the formation of a fully developed personality. Problems of student self-government in legislative and regulatory documents on higher education. Student self-government in higher education institutions: essence, structure, forms of work. Experience of organizing student self-government in academic groups of the university.

***Section II. The main (basic) categories of international economic relations.
Practical significance of the discipline***

Topic 7. The concept of international economic relations: History of origin and formation

International economic relations as one of the main areas of international relations. Forms of manifestation of international economic relations: international trade in goods and services, international capital flows, international monetary, financial and credit relations, international labor migration, international technology transfer. The emergence and development of international economic relations. Review of scientific works on international economic relations and existing textbooks on international economic relations, international economics, international business. The main online sources of the course “Introduction to International Economic Relations”.

Topic 8: International division of labor and basic theories of international trade

The concept of the international division of labor as a specialization of individual national economies in the production of certain types of goods (services) and the exchange of these products on the world market and its evolution. Classical theories of international trade. Key terms of the topic: absolute advantage, acquired advantage, comparative advantage, life cycle theory, Heckscher-Ohlin theory. The importance of international trade as a basic form of international economic relations. International agreements that help minimize conflicts: international commodity

agreements, trade agreements: bilateral and multilateral. General Agreement on Tariffs and Trade (GATT). World Trade Organization.

Topic 9: International capital flows and international monetary relations

The relationship between international trade and monetary relations. The need to exchange the currency of one country for the currency of another country in international trade. The exchange rate. Currencies of different countries in comparison. The importance of currencies in the international currency market. World currencies. International movement of capital. Entrepreneurial and borrowed capital. Entrepreneurial capital: direct and portfolio investments. Borrowed capital: international credit. The largest financial institutions and their role in international business: the International Monetary Fund, the International Bank for Reconstruction and Development.

Topic 10. International labor migration and international technology transfer

Causes and consequences of labor migration. Indicators of measuring the intensity of migration. Policies of states and international organizations to regulate migration. Problems of illegal migration, ways to minimize risks. International cooperation in the field of migration policy. International movement of technologies: incentives and problems. The importance of the international movement of technology, protection of intellectual property.

Topic 11. International economic integration

Modern integration groups and their impact on the global economy. The concept of international economic integration. Prerequisites and goals of regional economic integration. Successive stages of integration: preferential trade agreements, free trade area, customs union, common market, economic union. Benefits and costs of economic integration. Integration groups in the world. Tasks facing applicants in the further development of the cycle of disciplines of professional training in international economic relations.

Topic 12: The concept of balance of payments and its structure.

Calculation of current transactions. Capital account. Official reserves account. The impact of the balance of payments on the country's economy. State regulation of the balance of payments - a set of economic, including currency, financial, monetary and credit, measures of the state aimed at forming the main items of the political balance and covering the resulting balance. Methods of balance of payments regulation.

III. INDIVIDUAL TASKS FOR EDUCATIONAL PRACTICE

The educational practice “Introduction to the specialty and academic integrity” of the EPP “International Economics” provides for the implementation of an individual educational and research task in the form of a scientific work performed by the applicant on the chosen topic:

1. The Davos Forum (WEF): causes and consequences of its activities.
2. Japan - an archipelago of technologies.
3. The role of the Chinese yuan and the Chinese economy in the IEA.
4. Problems of Ukraine's foreign trade policy at the present stage.
5. Foreign direct investment and its impact on the economy of the host country.
6. International migration of economically active women and its consequences.
7. Basic principles of UNESCO's activities.
8. Balance of payments of Ukraine: history of formation and current state.
9. New phenomena in international cooperation relations of developed countries.
10. The relationship between the activities of TNBs and TNCs.
11. Common Agricultural Policy of the EU: problems and prospects for development.
12. North American option of economic integration.
13. The importance of the IMF and the World Bank for developing countries.
14. Economic diplomacy as a means of ensuring the foreign economic interests of the state.
15. International market of educational services: state and development trends.
16. Economic aspects of the problem of “human rights”.
17. The impact of the oil factor on the development of the economies of oil producing countries.
18. Economic consequences of the international arms trade.
19. The impact of transnational organized crime on global economic development.
20. The role of non-price factors of competition at the present stage.
21. The main directions and problems of patent and license exchange.
22. Modern problems of leasing operations in the MEA.
23. World practice of offshore zones functioning.
24. Causes and consequences of the international debt crisis.
25. International cooperation in solving global problems.
26. The place of portfolio investment in the international movement of capital.
27. The problem of protecting intellectual property rights on the Internet.
28. Problems of development of integration processes in the EU.
29. Features of modern international monetary relations.
30. Specifics of the formation of US export policy.

IV. ORGANIZATIONAL CONTENT OF THE INTERNSHIP

The types of practice in each specialty, their duration and timing are determined by the university curriculum. The types and scope of internships are determined by the educational and professional training program, which is reflected in the curriculum and schedules of the educational process. According to the curriculum and schedule of the educational process of the Faculty of Economic Relations and Finance of the State Biotechnological University, the educational practice of higher education students majoring in 292 “International Economic Relations” is conducted in the first year in the first and second semester. The duration of the internship is 6 weeks (according to the curriculum and schedule). The internship of higher education students is conducted at the university and meets the requirements determined by the higher education institution and customers for training.

Responsibilities of the university supervisor of the internship:

The university supervisor of the internship is obliged to:

- assess the readiness of the educational practice before its start;*
- ensure that all organizational activities are carried out: instruction on the procedure for completing the internship and safety instructions at the internship site, issuance of the necessary documents, the list of which is established by the internship work program;*
- familiarize students with the reporting system for internships specified in the internship work program;*
- develop calendar schedules of internships for each applicant and distribute tasks to be performed by applicants during the internship;*
- during the internship to control the provision of normal working and living conditions for the students;*
- monitor the performance of practical tasks and individual work by trainees;*
- to provide consultations and methodological assistance to students in the design and preparation of reports on the training practice;*
- to submit a written report to the Head of the Department on the conduct of the internship with comments and suggestions for its improvement.*

During the internship, students are obliged to:

- perform all tasks provided by the internship program and instructions of its supervisors in full;*
- study and strictly follow the rules of labor protection and safety;*
- be responsible for the work performed;*
- prepare and defend the internship report in a timely manner.*

During the internship, applicants are obliged to obey the current internal regulations; be responsible for the work performed and its results; take an active part in public, cultural and mass life.

V. REPORTING ON THE RESULTS OF THE INTERNSHIP

Practical training sessions are conducted in the following sequence:

- * setting the topic of practical training;
- * bringing the plan of its implementation;
- * conducting a survey of students on self-study; discussion of problematic issues;
- * completion of individual tasks;
- * preparation and execution of the report.

Requirements for the structure and formatting of the report on the educational practice “Introduction to the specialty and academic integrity”

Title page. In accordance with the sample (Appendix A). The title page at the time of defense should indicate: the period of practice, surname, name, patronymic of the applicant, academic group number; position, surname, name, patronymic and signature of the head of practice.

Table of contents. Titles of the sections of the report, opposite which is the page number from which the section begins.

Introduction (2-3 pages). The introduction should include: the purpose, place, start date, and duration of the internship; a list of the main tasks performed during the internship; a brief description of the structural parts of the report (introduction, sections, conclusion, and appendices); and the main sources of information used.

General part (5-10 p.). The general part reflects the generalization of theoretical and methodological features of higher education, teaching methods, types of classes, ECTS assessment system and methods of working with educational literature and scientific sources in the library of BSTU, methods of searching and processing information; principles of academic integrity in educational and scientific activities, in particular in the field of copyright, avoidance of plagiarism and research ethics; independent work on professional tasks in the field of international economic relations; the main aspects of international economic relations (international trade, international capital flows, international monetary, financial and credit relations, international scientific and technological exchange, international labor migration, etc.), modern forms of activation of international economic relations (free economic zones, transnational corporations), as well as determining the place and role of Ukraine in the modern system of international economic relations.

Conclusions and suggestions (1-2 pages). The scope of work performed and the results obtained are characterized, and their compliance with the goals and objectives of the internship is proved. Difficulties encountered by the trainee in the course of performing the individual task, questions to which he/she did not find an answer, analysis of the reasons for this fact. Was the practice time used rationally? What measures should be taken to improve the organization of the internship?

List of references. List of references and information sources used during the internship.

Appendices (if necessary). Factual material in the form of tables, diagrams, charts, graphs, figures, calculations, etc.

V. REQUIREMENTS FOR THE REPORT

The report must comply with the following requirements, which are monitored by the supervisor of the internship from the department, and in case of multiple violations of these requirements, the report is returned for reissue. The deadlines for submitting the report to the department remain unchanged.

Rules for preparing the report:

General requirements. The work is to be prepared on A4 sheets (210x297 mm). If necessary, the use of A3 sheets (297x420 mm) is allowed in the appendices. The entire text of the work (including the titles of sections, subsections) is printed at one and a half intervals using Times New Roman font size 14 pt. in the Word text editor. The text (except for section titles) is aligned in width.

Quotation marks must be the same throughout the text. The report should be written (printed) with the following margins: left - at least 20 mm, right - 10 mm, top and bottom - at least 20 mm.

The work should have clear, not blurry lines, letters, numbers and other signs. All lines, letters, numbers and signs should be uniformly black throughout the text. Errors, typos and graphic inaccuracies may be corrected by cleaning or painting over with white paint and drawing a corrected image by hand in the same place or between lines. The corrected image must be black.

Surnames, names of institutions, organizations, firms and other proper names in the report are given in the original language. It is allowed to transliterate proper names and cite the names of organizations in translation into the language of the work, adding (at the first mention) the original name.

Sections and subsections must have headings. Subsection headings are printed in lowercase letters (except for the first capital letter) with a paragraph indent in bold letters in Times New Roman font, size 14 pt. Paragraph headings are printed in lowercase letters (except for the first capital letter) with a paragraph indent in Times New Roman font, size 14 pt, with 2 units in the text.

The paragraph indentation should be the same throughout the text of the paper and equal to 1.25 cm. If the title consists of two or more sentences, they are separated by a period. The distance between the heading (except for the heading of a paragraph) and the following or previous text is one line.

It is not allowed to place the title of a section, subsection, or paragraph at the bottom of the page if it is followed by only one line of text.

Filling the page (the last one before the next structural element) with text should be more than 50%. The percentage sign should be located at a distance of one space from the numerical value.

Page numbering. Pages should be numbered in Arabic numerals, keeping the numbering consistent throughout the text. The page number is placed in the upper right corner of the page without a period at the end. The font and size is the same as the main text. The title page is included in the overall page numbering. The page number on the title page is not indicated.

Illustrations. Illustrations (photographs, drawings, diagrams, graphs, maps) should be presented in the paper immediately after the text where they are mentioned for the first time, or on the next page, in the center of the page. All illustrations should be referenced in the paper. Illustrations placed on separate pages of the paper should be included in the overall page numbering. A figure or table that is larger than A4 is considered as one page and placed in the appendices.

Tables. The table should be placed after the first mention of it in the text, so that it can be read without turning the bound block of work or with a clockwise turn. All tables must be referenced in the text of the work.

Tables are numbered consecutively (except for tables in the appendices) within the chapter. In the upper right corner above the corresponding table heading, place the inscription “Table” with the value of its number.

When moving a table to the next page, the table title is placed only above its first part. A table with a large number of columns can be divided into parts and placed one part under the other within the same page.

Notes. Notes to the text and tables that provide reference and explanatory data are numbered consecutively within one page. If there are several notes on one page, a colon is placed after the word “Notes”. The font of the note is 10 pt.

Formatting a list of references. A list of references is an element of the bibliographic apparatus that contains bibliographic descriptions of the sources used in accordance with the standards of library and publishing. It is placed after the conclusions.

Sources can be placed in one of the following ways: in alphabetical order of the first authors' names or titles (references to the Constitution of Ukraine, Laws of Ukraine, resolutions of the Verkhovna Rada of Ukraine and the Cabinet of Ministers of Ukraine, and other legal documents are placed before the alphabetical list of sources); in chronological order, i.e., in the order in which the references appear in the text.

Appendices. The appendices should be separated from the main work by a separate sheet, on which the word “Appendices” should be printed in the middle of the page in bold Times New Roman font, size 16 pt. Then, on the next page, the appendices themselves are presented as a continuation of the work, placing them in the order in which the references appear in the text.

VII. FORMS AND METHODS OF CONTROL

The main teaching methods used in the educational practice “Introduction to the specialty and academic integrity” are: information-receptive; illustrative; method of problem presentation; heuristic; methods of knowledge control; methods of independent work (independent study of the material, scientific work, solving problems, cases); interactive methods (group discussions, case method); technological methods (use of Moodle). During the training practice “Introduction to the specialty and academic integrity”, theoretical and methodological material, presentations, illustrations, discussions, solving situational exercises, work in small groups, case studies are used.

Control measures include current and final control. Current control is carried out during practical classes and is aimed at checking the level of readiness of the applicant to perform a specific job. The final control is carried out in the form of a test.

The current control is carried out by checking the individual research task and conducting testing on the sections of practice.

Control of the individual task is carried out by evaluating the report on the topic of practice.

Evaluation criteria:

Sum of points for all types of learning activities	ECTS evaluation	Score on the national scale	
		for the exam, course project (work), internship	for offset
90 – 100	A	excellent	enrolled
82-89	B	good	
74-81	C		
64-73	D		
60-653	E	satisfactorily	
35-59	FX	unsatisfactory with the possibility of reassembly	not credited with the possibility of retaking
0-34	F	unsatisfactory with mandatory repeated practice	not credited with mandatory repeated practice

1) “Excellent” (90-100 points) - the applicant shows comprehensive systematic and deep knowledge of the program material, freely operates with the material, clearly knows the conceptual apparatus, is able to analyze and draw conclusions;

2) “Very good” (82-89 points) - the applicant shows a broad professional outlook, the ability to think logically, shows a sufficiently systematic and deep knowledge of the program material, clearly knows the conceptual apparatus, but some inaccuracies are allowed in the answers that do not change the essence of the question;

3) “Good” (74-81 points) - the applicant shows a sufficiently deep knowledge of

the program material, has a good command of the conceptual framework, is able to argue his/her answers, but the answers contain inaccuracies that affect the clarity;

4) “Satisfactory” (64-73 points) - the applicant does not have a sufficiently deep knowledge of the program material, basically has the basic conceptual apparatus, but makes fundamental mistakes;

5) “Sufficient” (60-63 points) - the applicant shows weak knowledge, inaccurately formulates the cause-and-effect relationships between phenomena and processes in the answers, operates with facts at the level of memorization, makes significant mistakes;

6) “Unsatisfactory” (35-59 points) - the applicant shows significant gaps in the knowledge of the basic program material, in the mastery of certain concepts, does not know most of the factual material, is unable to establish cause-and-effect relationships between phenomena and processes, having memorized the material without realizing it;

7) “Not enrolled” (0-34 points) - the applicant does not understand the essence of the issues, reveals gaps in the knowledge of the basic educational material, makes fundamental mistakes in the performance of the tasks provided for by the program, which indicates the need for mandatory re-mastering of the practice program.

Points are deducted for violations of the requirements:

1. Inappropriate design (significant excess of the textual part of the work - more than 5 pages; font and spacing does not meet the established standards; missing or incorrect page numbering; incorrect design of graphic material, etc.

2. Late approval of the plan, late registration of the practice report, late submission for defense - 5 points.

3. Introduction does not meet the standard - 5-10 points.

4. There is no logical sequence - 5-10 points.

5. Lack of tabular and illustrative material, its analysis and linkage to the content of the text - 5-20 points.

6. Inconsistency of the conclusions with the requirements (lack of connection with the results of the study, summarizing the issues under consideration) - 5 points.

The number of points for the practice report is determined by the supervisor in the process of verification.

The number of points can be changed when defending the internship report by the applicant.

LIST OF RECOMMENDED REFERENCES

1. Vedennia biznesu v Ukraini : navchalnyi posibnyk / V.A. Hrosul, O. A. Kruhlova, S. O. Zubkov. Kharkiv : Ivanchenko, 2020. 108 s.
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APPENDICES

Appendix A.

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
STATE BIOTECHNOLOGICAL UNIVERSITY
DEPARTMENT OF ECONOMICS AND BUSINESS

REPORT

on the internship “Introduction to the specialty and academic integrity” by the
applicant of the Faculty of Economic Relations and Finance, specialty 292
“International Economic Relations”, EPP “International Economics” of the higher
education level “Bachelor”

group _____

Surname, name, patronymic _____

City of internship practice

Start of the internship practice

End of the internship practice

Supervisors of the practice:
from the university

Report submitted to the department (date of
registration)

The report is defended with a grade (grade and
signature of the internship supervisor practice)

Kharkiv 2024

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Навчальне видання

ADMISSION TO THE PROFESSION AND ACADEMIC INTEGRITY

**Guidelines for the first (bachelor's) level of higher education in the specialty 292
“International Economic Relations” of the educational and professional
program “International Economics”**

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