PERSONAL SAFETY RISK MANAGEMENT

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A security clearance, also known as an access authorization, is an administrative determination that an individual is eligible for access to classified information or special nuclear material. The clearance process involves collecting and evaluating information about an individual's background to determine their judgment, reliability, and honesty [1, 2]. In order to accomplish this, the Office of Personnel Management (OPM) or the Federal Bureau of Investigation (FBI) conducts various types of background investigations which may consist of a fingerprint check, credit search, records check, and interviews with individuals to verify the applicant's character, loyalty, current and past residences, employment, and education [3].

Developing a risk management plan for your business is an effective way to provide a safe workplace for your staff and prevent safety incidents. A risk management plan includes an assessment of risks, a business security plan incorporating staff safety, measures to control risks, and staff training in risk identification and management.

Identifying safety risks. To prepare for the possibility of a safety breach, you should identify internal and external risks to your staff. For example, if your business operates late at night and has a lot of cash on site you may be at high risk from an armed hold-up.

Responding to threats. Safety threats can impact negatively on your staff and your business, especially if they are not dealt with in a responsive and effective manner. Some of the threats you may need to respond to include [4]:

– confrontations and harassment
– burglary
– armed robbery

– theft of assets
– internal security issues
– suspicious mail packages
– bomb threats.

Develop a response plan to address each threat faced by staff in your business.

Developing a business continuity plan. Business continuity planning addresses how your business can prepare for and continue to operate in the event of a personal safety incident.

A business continuity plan that addresses workplace personal risk management could cover [5]:
– creating and maintaining a safe workplace
– an incident response and recovery plan
– business insurance
– staff training.

Types of personal safety risks. All businesses are different and there are many factors which can create and influence personal safety risks. These factors can include building design and layout, money security and handling, civil unrest, staff working patterns and crime.

Staff responsibilities [3]. Business owners should train staff to identify and report personal safety and security risks. In the event of a security breach, the first priority is the security of staff.

As a business owner you are legally responsible for making sure your workplace is safe for your staff. You should implement safe work systems (including incident reporting and support) and train your staff in workplace personal safety so that everyone knows what to do in the event of an accident [3].

To ensure the long-term safety of your staff a risk management policy is recommended, where you identify safety risks to staff and develop a management plan to minimize them. You will also need a personal safety continuity plan in order to make sure your business stays up and running even in the event of a personal safety breach. This guide explains the steps you should take to help make your workplace safe for your staff.

Literature.

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АУДИТ – СУЧАСНИЙ ІНСТРУМЕНТ ІННОВАЦІЙНОГО РОЗВИТКУ ПРОФЕСІЙНОГО НАВЧАННЯ ПУБЛІЧНИХ СЛУЖБОВЦІВ

БАКУМЕНКО В.Д., ДОКТОР НАУК З ДЕРЖАВНОГО УПРАВЛІННЯ, ПРОФЕСОР, ЗАСЛУЖЕНИЙ ДІЯЧ НАУКИ І ТЕХНІКИ УКРАЇНИ, ПОЧЕСНИЙ ДОКТОР НАДУ ПРИ ПРЕЗИДЕНТОВІ УКРАЇНИ, ХАРКІВСЬКИЙ НАЦІОНАЛЬНИЙ ТЕХНІЧНИЙ УНІВЕРСИТЕТ СІЛЬСЬКОГО ГОСПОДАРСТВА ІМЕНІ ПЕТРА ВАСИЛЕНКА

ПОПОВ С.А., ПРОФЕСОР, ДОКТОР НАУК З ДЕРЖАВНОГО УПРАВЛІННЯ, ОДЕСЬКИЙ РЕГІОНАЛЬНИЙ ІНСТИТУТ ДЕРЖАВНОГО УПРАВЛІННЯ НАДУ ПРИ ПРЕЗИДЕНТОВІ УКРАЇНИ;

ВОШКО І.В., СЛУХАЧКА ОРІДУ НАДУ ПРИ ПРЕЗИДЕНТОВІ УКРАЇНИ, ДИРЕКТОР КОМУНАЛЬНОГО НЕКОМЕРЦІЙНОГО ПІДПРИЄМСТВА «ЦЕНТР ПЕРВИННОЇ МЕДИКО-САНІТАРНОЇ ДОПОМОГИ»*

Досягнення цілей сталого розвитку [1, 2] сучасним українським суспільством немислимо без відповідного кадрового забезпечення, наявності належної кадрової політики держави, зокрема у аспекті публічної служби, як ключового актора у розвитку суспільства. Першорядні засади цієї політики, засновані на впровадженні інновацій у підготовці кадрів, підвищенні їх кваліфікації, особливо керівних кадрів, для задоволення кадрових потреб публічної влади. На цьому аспекті зосереджена чинна Державна Концепція

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